

1. Welcome & Call to Order at 7:02pm
2. Voting conducted on [www.slido.com](http://www.slido.com)
3. Approval of January 2020 Meeting Minutes: motion moved and passed
4. Approval of March 2020 Virtual Meeting Minutes: motion moved and passed
5. Welcome Mrs. Schmid: Mrs. Schmid appreciates the warm welcome she has received from the Brookdale community. She will continue to keep us updated through the Brookdale Bulletin that will be emailed out every Sunday. She is excited to continue with the Brookdale community and move forward in the 20/21 school year. She is also looking forward to working with the PTA.
6. Principal's Report: Mrs. Howicz appreciates all the support from the Brookdale parents, teachers and the PTA. Teachers are currently closing down classrooms and packing students supplies into bags for future pickup. Staff is currently planning for next year. Most staff staying in place. We will be welcoming Carol Bramstedt as the new interventionist. K & 1<sup>st</sup> will most likely have 4 sections, and 2nd through 5<sup>th</sup> will most likely all have 3 sections next school year. On May 29<sup>th</sup> Home Access will be shutting down and everything will be transferred to ParentVUE by Synergy. You will be able to access it with same login and password. Dental, Physical and vaccination record due dates to be determined at a later date. The district is anticipating that some students will not be returning in the fall and is currently working on an action plan. If you need anything or have questions over the summer, please reach out to Mary, Eva or Cindy who are all working remotely M-Th.
7. President's Report: This year the PTA is proud to have:  
We purchased over \$3000 in new tables for the LMC, and gave \$2,500 to support field trips. We provided \$5,000+ to Brookdale teachers for classroom supplies, programs and books, and fully-funded 2 all-school assemblies. We planned, funded and executed endless memorable experiences for our Brookdale students & staff! We coordinated the Fresh Thyme Sunshine Basket, and supplied t-shirts for all incoming Kindergarten students. We pivoted with COVID-19 and did a Virtual Spirit Week, and funded the 5<sup>th</sup> Grade Class gifts. Lastly, The PTA coordinated Brookdale Reads daily FB Live Stream which is a big hit. Thank you to everyone who made all this possible. Farewell and thank you to Mary Howicz! Thank you to Caryn Phelan!
8. Vice President's Report/State of the PTA/ Committee Chair Updates
  - a. Adult Trivia Night: Adult-only fundraiser was a huge success, raising \$4474! There were 14 teams, including 4 teacher groups. Everyone had a great time. We hope to do event again next year. Becky returning as Chair.
  - b. After School Enrichment: 20 classes offered: 8 classes from outside organizations (including 4 from Engineering for Kids), 9 classes led by parents & teachers, 17 classes in final program with 275 spots! Only 3 classes dropped due to low interest. 50 took 2 classes for 195 spots filled 2 PTA scholarships used. Class fees ranged from \$28 to \$85 (\$3 program fees) Active.com used for sign up; payment made online or by check. Active added a small fee. Teachers loved the name tags given to students on first day to tell them who was participating and where kids needed to go. Brought in \$550!

- Thanks to PTA, Becky McDowell, Gina Secrist, Sripriya, Mary Howicz, and the Brookdale staff! New Committee Chair needed for 2020-21
- c. Art Awareness: We revamped website and reorganized/ cleaned storage closet. Art supplies will need to be replenished. If remote learning happens again next year, Art Awareness can be virtual!
  - d. Assemblies: This year we had Harriet Tubman, Science Tellers & were scheduled with Andertoons which was cancelled due to the Pandemic. If next year we resume as normal, we'll reschedule Andertoons for Teacher Appreciation Week, and we have Prismatic Magic tentatively scheduled the morning of February 11th for Black History Month.  
Gina Secrist will be chairperson next year
  - e. Basketball Nights: All four family nights were very WELL attended. The PTA purchased a first aid kit to be stored in the PTA closet in the gym. We need new/more basketballs next year.
  - f. Bobcat Fun Run: Met our \$9K fundraising goal - which meant the kids earned an assembly and Mr. Rust got pied! Rain didn't stop our Bobcats - we rerouted the course and it worked even better than imagined. It was the first time having corporate sponsors - would love to get even more sponsors next year. Kick off dinner at Red Robin was poorly run by the restaurant and not a great fundraiser experience. 2 Brookdale moms offered to professional photography of students which was a great addition. Thank You!
  - g. Brookdale Brainiacs: 60 student projects (17 third graders!) Every class toured during the week, and there was fantastic traffic during STEAM Night. All participants received a certificate and gift (scratch bookmark kit & brain erasers). Megan Happ will be back as chair.
  - h. Classroom Coordinators: Hosted 3 themed class parties: Fall, Winter and Friendship. Coordinated class gifts for teachers. Thank you to all the CC's for all their efforts this year!  
Beth Lynn Norton will be back next year as Classroom Coordinator Chair.
  - i. Donuts with Dad/Dudes: VERY popular event series started 3 years ago; if we can find a way to use the gym this would help with crowd control! Donuts event was packed, and we ended up running out of donuts at end. Using the stage for overflow worked great this year. Syncing event with Busy Bobcat Store is a good way to drive sales and give dads something to do after they eat. Sadly, no Muffins w/Moms due to Pandemic. Kelly Clark will be back as chair next year.
  - j. Family Dinner Nights Out: We had several successful dinner nights in Fall/Winter 2019, but unfortunately Airtastic fundraiser cancelled due to COVID. With CPK closed permanently, we lost a great supporter. Dinner nights are a huge opportunity to support our local restaurants, but we will need to be sensitive to donations requested in future. Rosie McManamon will return as chair
  - k. Hospitality: Another successful year of feeding the staff during evening conferences. They are so appreciative of the special meals & all the treats! Becky McDowell will be back as chair. Co-chair needed for parent/teacher conferences - it's only 3 nights a year.
  - l. Gift Card Program: This year we had 113 families participate in our Gift Card program in which all teachers and staff can choose from a variety of gift cards for their amount gifted

- from all families. All staff are included in this program from classroom and specials teachers, office staff, custodians, lunchroom and crossing guards and support teachers so it's a great way to recognize people who interact with your child without a large time or monetary investment. We gifted \$7,800 to Brookdale Staff this year and the PTA earned \$406 back on gift card rebates. Abby Penich will be back as chair.
- m. Illinois Prairie Parents Council (IPPC): PPC is an umbrella organization that has representation from each school/its PTA across our district. They run district wide programs to support all students, with a focus on the needs of those with free/reduced lunch, like the coat drive, snack drive, school supply drive, winter holiday gift cards, project runway for prom items, etc. They also offer scholarships for graduating seniors each year, and one was named after Dr. Sullivan going forward. At the last meeting the change to the new HAC system was discussed, we said goodbye to Dr. Sullivan and hello to Dr. Talley, and the difficulties of making quick changes in this covid environment were shared. Ann Cotner will be back as chair next year.
  - n. LMC Redesign: New committee formed with long-term goal of fundraising and implementing a refresh to the Brookdale LMC. Initial design selected. Project is potentially on hold as we see the implications of the pandemic on the PTA budget and our donors.
  - o. Membership: Annie Nell is returning at chair. Membership is open for next year. New membership perk: FREE city of Naperville bike registration. Cost is the same (\$15 for family; with Paypal fees it's \$16 at checkout) You can also print PDF and drop check made out to "Brookdale PTA" at Megan Happ's house.
  - p. Mistletoe Market: Due to lack of vendors being able to participate, this event did not happen this past year. Megan Hofbauer will be taking Mistletoe Market over in 2020-21 (Any and all info that Susan Wasson has gathered over the 5 years will be given to Megan to hopefully bring MM back!)
  - q. Men of Brookdale: 32 Dads volunteered in over 100 slots throughout year for over 350 volunteer hours during lunch and recess. Multiple dads extended their time to include classroom activities. Tim Phelan will be back as chair. Poor condition of many of the basketballs that are used. Would love to get a few new balls (basketballs, soccer balls, etc) for the children to be able to use.
  - r. Parent Diversity Advisory Council (PDAC): One of Brookdale's own - Silvia Vega-Mitchell - was honored for her active role and commitment to PDAC in 2019! We need a new chairperson for next year.
  - s. PBIS) Positive Behavior Interventions & Support: Participate in the planning and implementation of the Positive Behavior Supports that the school sets up for students. This primarily includes support for all students, setting clear school expectations, providing classroom support such as and wiggle chairs and PAW rewards. Kristen Harding would be happy to co-chair at the start of the year to facilitate the transition

- t. Project Arrow: Facilitate communication between parent needs and Mr.Schumann. Attend district 204 PA-PTA meetings. Assist Mr. Schumann in helping meeting his needs to keep PA running smoothly. Nikki Guerrero coming back as chair
- u. Reflections: 7 K-2 Brookdale students advanced to the district level. 12 3-5 Brookdale students advanced to the district level. Only 5 entries per age group (K-2 and 3-5) can advance to the next level. 6 Brookdale students advanced to the regional level! Kelly Clark coming back as chair.
- v. School Supply Kits: Order cutoff date is 5/29/2020. Laurie Trinko is taking over as chair.
- w. Spring Fling/Silent Auction: Spring Fling fundraiser cancelled this year due to Pandemic. Chairperson(s) needed next year. We're assuming that we have Disney tickets for the Silent Auction next year. We are hopeful that we can hold the auction in the spring of 2021. Co-chairs Kelly Mann, Becky McDowell & Sue Cicero are returning.
- x. Special Needs PTA: Megan Hofbauer is returning as chair.
- y. Spirit Wear: Worked with Inked Apparel again for both staff and family orders. Hit our goal for both selected designs! Orders delivered to classrooms the week of the FunRun. Maribel Lopez is taking over this position for 2020-21
- z. Staff Appreciation Week: Major pivot due to Pandemic. Week of themes converted to virtual experience via Flipgrid. 508 video messages left for staff by students and Brookdale families this year. Only 9 didn't receive a message. Megan Marshall will be back as chair.
- aa. STEAM Night: Extremely well-attended. 19 exhibitors stationed throughout the school. We had multiple hands-on activities (Plus Plus, paper airplanes, Makers Space, etc.) Mr. Freeze was main headliner, drawing a major crowd; consider another headliner for next year.
- bb. Tokens for Teachers: New committee formed this year. Celebrates special anniversaries and life moments of Brookdale staffers. Had to increase the budget this year due to so many notable staff celebrations/moments. Consider raising budget. New chair needed.
- cc. World Cultural Fair: Hair braiding & henna vendors donated their time. 11 cultural displays made by Brookdale families. 5 craft stations & selfie area with backdrop. DJ was a big hit! We had 6 diverse student/parent performances and 6 local restaurants donated food, while many Brookdale families prepared a favorite dish to share too.
- dd. Yearbooks: We sold 275 yearbooks this year. HR Imaging just opened back up May 11 - yearbooks are delayed - stay tuned for summer pick-up date! Still waiting to confirm how many books HR Imaging will comp us since our totals are lower than normal (once confirmed we'll know what our profit is) New chair needed.
- ee. 5<sup>th</sup> Grade Bakesale: Super successful and raised \$569! A lot of 5th graders were great sellers! Special thank you to the Diaz family for preparing hot dishes for sale. Money was used for 5th grade class gift. Recommended having a bake sale at the STEAM night again. New committee chair needed.
- ff. 5<sup>th</sup> Grade Social: Main Event party cancelled; check in mail. PTA & staff distributed over 100 yard signs for 5th graders as a surprise. Class gift, courtesy of PTA: commemorative Bobcat

- plush & Hill T-shirts. Virtual well wishes done through Flipgrid and Memories Video. Special thank you to Gretta Stables for putting together video so quickly.
9. Treasurer's Report
    - a. Financial Report: Motion moved and passed
    - b. Present 2020-2021 Budget
  10. Unfinished Business
  11. New Business
    - a. 2020-2021 Executive Board Nominees: Slate voted on and approved  
For President: Layenie Grace, For Vice president: Megan Happ,  
For Secretary: Annette Diaz, For Treasurer: Rebecca Yonan
    - b. Appointment of Audit Committee: John Howley, Ann Cotner, Matt Baren
    - c. Vote to Authorize Check Writing Prior to Budget Approval: Motion moved and passed
  12. Meeting Adjourned at 8:50pm

Attendees:

Mary Howicz, Layenie Grace, Megan Happ Gargas, Rebecca Yonan, Caryn Phelan, Nikki Guerrero, Silvia Vega, Staci Guajardo, Tamara Reddington, Tammy Bocher, Tim Phelan, Carol Gaines, Gina Howley, Gina Secrist, Katie Hickerson, Keeley Schmid, Kelly Clark, Dave Gargas, Abby Penich, Ann Cotner, Annette Diaz, Annie Nell, Kristyn Wojciechowski, Lauren Romero, Ibbly Grace, Mia Baumgartner, Monica Scarpino, Kim Gray, Megan Hofbauer, Tamar Dyhouse, Brandy Hickerson, BethLynn Norton, Becky McDowell, Jen Loudon,