

1. Welcome & Call to Order at 7:06pm
2. Approval of November 2019 Meeting Minutes: motion moved and passed
3. Special Guest Speaker: Mike Anders, District 204 head of Student Emergency Preparedness
 - a. Mike Anders explained the Emergency Management Circle which includes Prevention, Mitigation, Preparedness, Response and Recovery. He also went over ALICE: Alert, Lockdown, Inform, Counter, Evacuate procedures. There were many great questions answered concerning current events in our schools and future plans of our school district such as all certified school nurses will be taking Stop The Bleed training.
4. Principal's Report: School teachers and staff excited and preparing for the upcoming Open House and Book Fair. Please Join us. Reminder that there are no snow ball fights allowed on school property at any time including drop off and dismissal.
5. President's Report: District 204 has selected Adrian Talley to replace Karen Sullivan who is retiring in June as the new superintendent. Parents please fill out the 5 essentials survey if you haven't already done so. There will be a Marijuana 101: What You Need To Know Presentation on Jan 30th at Still Middle School. Thank you to everyone that donated gift cards to the IPPC Gift Card Program which helps families in our district during the holiday season.
 - a. Board Nominating Committee: We need three volunteers for the PTA Nominating Committee which will help us fill open Executive Board positions. Please contact us if you or someone you know is willing to help.
6. Vice President's Report: Committee Chair Updates
 - a. After-School Enrichment starts next Thursday. 150 children are signed up for 17 classes. We awarded 2 scholarships this year. Parents will be getting an update email with directions to help everything run smoothly. Teachers and staff will be helping with coordinating children to their appropriate class location.
 - b. Art Awareness needs more volunteers. Please sign up. You can find the link on the Brookdale PTA website.
 - c. Assemblies Committee has two fun assemblies planned for dates in February. The first will be about Harriet Tubman and the second one by Science Tellers
 - d. Basketball Nights are going well. A first aid kit will be placed in the art awareness closet in the gym in case of injuries.
 - e. Brainiacs Projects are due February 19th
 - f. Steam Night is Friday February 21st. There will be a fun demonstration by Mr. Freeze. Doors open at 6:30pm (6:00 for special needs families). 5th Grade Bake Sale will be held in the MPR. Please buy some goodies to help fund their end of the year party.
 - g. Adult Trivia Night was a HUGE success. Thank you to everyone who participated. We raised \$5300 with \$4300 in profits. Up North was happy with the event and willing to hold it again next year.
7. Unfinished Business

- a. LMC Project Update: We have a design plan and layout. The plan will be implemented in phases over many years as funds are raised. We are hoping to apply for grants also to help offset the costs currently estimated at between 80 and 100 thousand dollars.
 - b. Yearbook Photos: Please send photos in for yearbook. Order forms will be coming home soon. Please watch your child's folder for the flier. Price of yearbooks is increasing by \$1 this year since HR Imaging has raised their price. This year we are doing something new. After HR Imaging is done with the 5th grade photo, they will be walking through the school taking candid shots of our students.
8. Treasurer's Report
- a. Financial Report: The report we currently have is slightly out of date. It does not take into account the funds recently raised at Trivia Night. The report covers up to December 2019. Please take a look and see how PTA funds have been budgeted and spent thus far. We are doing a great job staying on budget.
 - b. Teacher Token Budget Increase: Funds for Teacher Tokens have all been spent for the year. We had some unforeseen expenses and need more money to cover the rest of the year. Motion to add \$300 to the Teacher Token Budget was moved and passed.
9. New Business
- a. Assistant VP: Motion moved and passed to add an Assistant VP to the Executive Board for the 2020/21 School Year.
10. Meeting Adjourned at 8:46pm

Attendees:

Mary Howicz, Layenie Grace, Megan Happ Gargas, Rebecca Yonan, Caryn Phelan, Ann Nell, Becky McDowell, Kelly Clark, Beth Lynn Norton, Janos Toth, Abby Penich, Monica Scarpino, Heather McLean, Ann Cotner, Kristen Harding, Stephanie Smith