

- A. Welcome & Call to Order: Carolyn Witte
- B. Motion to approve October 2016 Minutes: Becky McDowell, 2nd: Cynthia Pecoraro, approved.
- C. Principal's Report
 - a. Parent-teacher conferences were successful and well attended. The new format of a "no school day" for conferences worked well and will continue. Eight classrooms will be air-conditioned by next school year (four along LMC and upstairs fourth grade classrooms). The air-conditioned rooms are determined on infrastructure and electrical needs. There are five total phases for this project. Phase 3 will happen in three parts. There are six gen ed classrooms remaining. Phase 4 and 5 will include LMC, gym, multipurpose room and the specials.
- D. President's Report
 - a. The next PTA Presidents Meeting is in December.
 - b. The Volunteer Rewards Program is going well.
- E. Treasurer's Report
- F. Old Business
 - a. Overview of the budget surplus gift. The classroom fans will be reevaluated after the update on air-conditioned classrooms and teachers' needs.
- G. Meeting Adjourned.

Meeting Attendees:

Mary Howicz, Carolyn Witte, Alison Hannon, John Diendorf, Carrie Cole, Becky McDowell, Cynthia Pecoraro.