

- A. Welcome & Call to Order: Carolyn Witte
- B. Motion to approve November 2016 meeting minutes: Amy Wilkinson, 2<sup>nd</sup>: Becky McDowell, approved.
- C. Principal's Report
  - a. District 204 will be conducting school registration a little differently for the 2017-2018 school year. A third-party vendor is being contracted to automatically verify student address information. Parents will receive a confirmation letter of verification. If unable to verify electronically, a letter will be sent providing details on what will be needed to be verified.
  - b. An attendance study five years ago estimated enrollment to go down. However, enrollment has gone up every year and Brookdale is at max capacity.
  - c. It is anticipated that all current classroom sections will move up next year. Please encourage all incoming kindergarteners to register early.
  - d. Depending on enrollment next year, Brookdale may have to move to art and music "on a cart." Long term solutions are being looked at.
  - e. AC infrastructure work is currently being done.
  - f. Grades 3-5 are preparing for PARCC testing.
- D. President's Report
  - a. No boundary changes until the new verification process is in place.
  - b. State budget is still an issue. Payments were made for the 2015-2016 school year. But no payments have been made for the 2016-2017 school year.
  - c. Four IPSD 204 school board seats will be open and voted on April 4, 2017.
  - d. This will likely be the last year of PARCC. The State is looking at new testing options.
  - e. A number of thank you letters from Brookdale staff to the Brookdale PTA were shared.
- E. Vice President's Report
  - a. The Silent Auction Committee is very busy soliciting donations. The committee is in need of volunteers.
  - b. BoxTops is going really well this year. The check writing dates have changed. There is currently a BoxTop contest being held with the help of the fifth grade PALS club, who are helping to count BoxTops.
  - c. One Brookdale student advanced to State in the Reflections Art Program contest.
  - d. PDAC is working really hard this year to follow the model of growth mindset and develop more ways to learn about cultures, being welcoming and accepting. Discussion on procedures that are in place to help students with discrimination, bullying, intimidation, etc.
  - e. The Helping Hands program is officially coming to an end. All Helping Hands signs that were previously distributed for the program must be turned in to the Naperville Police Department.
  - f. IPEF had 255 runners and raised \$130,000. Of that, Brookdale received \$1,172. There are currently five runners for next year's IPEF event that are running for Brookdale.
  - g. Brookdale received two additional grants: Mrs. Furstenau for the LMC and Mts. Donnelson for drumming circle.
  - h. The World Cultural Fair went very well. The family showcase was a successful format.
  - i. It was suggested that to balance out resources, that some of the bigger PTA events be alternated every other year, such as STEM and World Cultural Fair.
  - j. Brainiacs is being shortened to minimize the impact in the LMC, the new location for this year's Brainiacs. This year's Brainiacs is also being married with STEM Night.
  - k. STEM Night is scheduled for Friday, February 17. There are some new vendors participating in this year's events and some favorites from previous years.

- F. Treasurer's Report
  - a. One change to note is due to changes in the plans for air conditioning in the classrooms, the purchasing of fans will be reevaluated. Fans will be purchased for TBD classrooms.
- G. New Business
  - a. The bylaws of Brookdale PTA are reviewed every two years. The proposed changes to the bylaws were reviewed. There was discussion on the minimum amount of PTA meetings requirement. The proposed amendments will be voted at the next PTA meeting.
  - b. The 2017-2018 nominating committee will be: Beth Lynn Norton, Ann Luttrell and Deb Hervey. Alternates will be: Megan Hofbauer and Carrie Swanson.
- H. Meeting Adjourned.

**Meeting Attendees:**

Mary Howicz, Carolyn Witte, John Diendorf, Carrie Cole, Jen Surma, Komal Pitre, Kristyn Wojciechowski, Silvia Vega-Mitchell, Sue Cicero, Cynthia Pecoraro, Amy Wilkinson, Ann Cotner, Megan Hofbauer, Carrie Swanson, Gina Secrist, Becky McDowell, Beth Lynn Norton, Deb Hervey, Christine Freeman, Ann Luttrell.