

- A. Welcome & Call to Order: Deb Hervey
- B. PTA Budget Surplus: Deb Hervey
  - a. Review of proposals presented at meeting on October 19, 2015
    - i. Four additional "welcome" signs for the school's main entrance
    - ii. Hill T-shirts for the fifth graders
    - iii. 15 iPad Minis used in conjunction with BYOT and classroom integration of technology
    - iv. Leveled Literacy Intervention (LLI) Kits for first and second grades
    - v. ELA materials and anchors texts. Require approval before purchase. Deadline of May 15, 2016, to complete purchase.
  - b. Ballot vote was unanimous in favor of PTA purchasing all items proposed.
- C. Motion to approve September Minutes: Silvia Vega-Mitchell, 2<sup>nd</sup>: Ann Cotner, approved.
- D. Treasurer's Report
  - a. Fun Run totals were finalized.
  - b. Checks were received from the Family Dinner Nights at Chipotle and Lou Malnati's.
  - c. Preliminary totals from the Mistletoe Market were discussed as well as what the fifth graders fundraised through the bake sale. The fifth grade will be encouraged to fundraise for their year-end party.
  - d. Teachers were reminded to spend their allocations.
  - e. Jalapeno Grill and Pitaville were both very generous in donations for the parent-teacher conference dinner in November .
- E. Principal's Report
  - a. The district will be changing the days for parent-teacher conferences next year to make it easier for teachers.
  - b. Scheduling for PARCC has begun, however reports from last year have not yet been received. Every school should have reports at beginning of December.
- F. President's Report
  - a. Deb Hervey attended the Superintendents Meeting on November 5 and reported:
    - i. The Assistant Superintendent of Learning presented on the calendar. Next year's school calendar will take Election Day into consideration.
    - ii. Teacher contracts were approved.
    - iii. Within the district, 125 new students enrolled in September-November. Enrollment is shifting back to the north side.
    - iv. National School Board Members Day was November 15, 2015.
    - v. Education Support Professional Day celebrates all specials teachers and support staff on November 18, 2015.
    - vi. National Substitute Teachers Day will be recognized on November 20, 2015. Brookdale PTA will present gift cards to teachers who consistently substitute at Brookdale School.
- G. Vice President's Report
  - a. Committee Chair Reports
    - i. Assemblies – There was a school assembly held on November 5. Two more assemblies are scheduled in February and March.
    - ii. Classroom Coordinators – Reminder on the snack form to be specific on brands.
    - iii. IPPC – The coat drive was a success.
    - iv. PDAC – Everyone is welcome to attend PDAC meetings, which are held regularly. The objective is to come up with ideas and action items that are manageable and doable.
  - b. A local church will be hosting gift marts in the community for families in need. Toy donations and baked goods will be needed.

- H. Secretary's Report
  - a. Since the meeting on September 17, 2015, Brookdale PTA has added 16 new members. Membership is currently at 324 members.
  - b. The 2015-2016 school directory was released at the beginning of October and is again provided through a mobile app, DirectorySpot.
- I. Meeting Adjourned

**Meeting Attendees:**

Mary Howicz, Deb Hervey, Carolyn Witte, Carrie Cole, Francis Cermak, Becky McDowell, Silvia Vega-Mitchell, Boll Follin, Ann Cotner, Tanya Galer, Angela Purcell, Gina Secrist